

A regular meeting of Clarke's Beach Town Council was held on November 3, 2021 in the C.R. Dawe Memorial Chambers

In attendance:

Mayor Betty Moore

Deputy Mayor Danielle Bussey

Councillor Crystal Bradbury

Councillor Kelly Kavanagh

Town Clerk Joan Wilcox

Delegate: Walter Delaney

Mayor Moore welcomed all to the meeting.

Meeting opened at 7 p.m.

MINUTES FOR ADOPTION - October 6, 2021

Mayor Moore asked if there was any errors or omission to the minutes of October 6, 2021 as circulated

Motion # 81/21 Crystal Bradbury/Danielle Bussey

Resolved that the minutes of October 6, 2021 meeting of Council be adopted. Motion Carried All in favour

Business arising out of the minutes:

- Reviewed as outlined on the agenda

Re: Pavement Patching

Three (3) quotes were requested for pavement patching

Only one quote received.

Concord Paving \$26,942.20

Motion #82/21 Crystal Bradbury/Kelly Kavanagh

Resolved that the quote from Concord Paving in amount of \$26,942.20 Motion Carried All in favour

DELEGATES:

Mr. Walter Delaney , Otterbury Road

Mr. Delaney was welcomed to the meeting by Mayor Moore and asked to

address Council. Councillor Danielle Bussey DECLARED A CONFLICT OF INTEREST and left the chambers as per Section 207 of the Municipalities Act, 1999

Mr. Delaney has concern that there is alleged quarry activity taking place within the boundary of Clarke's Beach. He advised Council that there had been a blast done and that no notice was given that the blast would be taking place. He noted that Clarke's Beach Town Plan does not permit quarry

activity & he is requesting Council to investigate. He spoke on the type of activity which is taking

place that is connected to a quarry operation.

Mayor Moore advised that she has been in touch with the property owner regarding this & Council is doing further investigation on Mr. Delaney's concern. Also, Council is engaging a party to do a DRONE flyover of the area in question. She advised that the property owner told her he had his permits required & that notice was given as per the permits stipulations to properties in the area affected by the blast.

Councillor Bradbury spoke on the "definition of QUARRY" and says it has to be determined if the party is in fact carrying out QUARRY activity within our Town boundary.

Council will be asking for the property owners plans for the property within the Town boundary & copies of permits issued pertaining to his quarry operation.

Mr. Delaney left the meeting at 7:26 p.m.
Councillor Danielle Bussey rejoined the meeting!

FINANCIAL:

Bank balances provided

BILLS FOR PAYMENT: \$ 33,233.12

Motion #83/21 Kelly Kavanagh/Crystal Bradbury

Resolved that the bills totaling \$33,233.12 be approved for payment.

Motion Carried All in favour

- Councillor Bussey abstained from the invoice re reimbursement
For items she has picked up for the Summer Recreation Program.

FINANCIAL STATEMENTS YEAR 2020

Motion #84/21 Kelly Kavanagh/Danielle Bussey

Resolved that the Town of Clarke's Beach adopt the 2020 Financial Statements as prepared by Beacon Accounting firm.

Motion Carried All in favour

DEVELOPMENT APPLICATIONS:

1. Mr. X request to construct a single family residence on property located off an old ROW (Chislett Avenue - old ROW locally known as Old Cart Road) Property to be serviced by well and septic.

Motion # 85/21 Crystal Bradbury/Danielle Bussey

Resolved that the Town of Clarke's Beach issue an approval in principle to Mr. X to construct a single family residence pending approval of plans by Service NL for well and septic system. Motion Carried All in favour

2. Approval letters from Service NL re water/septic systems for 103-109 Otterbury Road and 108-110 Otterbury Road
Motion # 86/21 Kelly Kavanagh/Crystal Bradbury
Resolved that the Town of Clarke's Beach issue Building permits to Mr. X for construction of a single family residence at 103-109 Otterbury Road & 108-110 Otterbury Road.
Re: 108-110 Otterbury Road - Mr. X must provide Council with copy of permit from Department of Transportation & Works re the Site Clearance on this property as required by that Department
Motion Carried All in favour

3. Mr. X request permission to construct a single family residence at civic address: 138-154 Hill Avenue. Water/Septic system is in place. The original house on this property was destroyed by fire.
Motion # 87/21 Danielle Bussey/Kelly Kavanagh
Resolved that the Town of Clarke's Beach issue a building permit to Mr. X to construct a single family residence at 138-154 Hill Avenue. Motion carried All in favour

CORRESPONDENCE:

1. Letter from Rod Delaney, Joint Council of CBN re Carbonear Hospital - place on file
2. Call for applications : 2022-2023 Municipal Infrastructure Program - deadline is November 19, 2021
Motion # 88/21 Crystal Bradbury/Kelly Kavanagh
Resolved that the Town of Clarke's Beach apply for cost shared funding through the Municipal Capital Works Call for applications with the Municipal Infrastructure Division of the Department of Transportation & Infrastructure in the amount of \$959,312.75 for the purpose of installation of water sewer services on Main Street. Town of Clarke's Beach agrees to provide its share of estimated cost-shared funding , \$95,931.27 for this project should it be selected for funding and acknowledges that project costs above the approved project total cost will be the sole responsibility of the Town of Clarke's Beach. Motion Carried All in favour
3. Request from Royal Canadian Legion re Poppy Appeal
Motion # 89/21 Crystal Bradbury/Danielle Bussey
Resolved that the Town of Clarke's Beach give standard donation to the Royal Canadian Legion Poppy Appeal. Motion Carried All in favour
4. Email from Municipal Infrastructure re Snows Avenue funding
5. Email from Rod Delaney, Joint Council re Election of Officers
6. Email from Chris Adams, Municipal NL re Municipal Capstone Project
7. Email from Melissa Smith re Community Leadership Program

Municipal Capstone Pipeline Project

- Council met with Ms. Smith and went over the project - what is involved etc. Ms. Smith will be preparing a Recreation Manual for the Town to use in its Recreational Program.
- 8. Email from Rod Delaney, Town of Cupids seeking support for Small Towns Director on MNL Board
Mayor Moore advised that since the two delegates from Clarke's Beach Council are attending virtually - they can not participate in the voting.
- 9. Memorandum of Understanding drafted by Rod Delaney, Town of Cupids re Joint Garbage Collection

OTHER BUSINESS

1. Pedestrian Trail - update
Council is engaging a party to do a drone flyover and capture pictures of the areas where a walking trail may be suitable.
2. Snowclearing/Sanding plans - update
Mayor Betty advised that an agreement has been drafted between Blue Rock & the Town of Clarke's Beach
3. Ratification of Change Order # 4 - Kavanaghs Road w/s project
Motion #90/21 Crystal Bradbury/Kelly Kavanagh
Resolved that the Town of Clarke's Beach approve Change Order # 4, Kavanaghs Road water/sewer project.
Motion carried All in favour
4. Remembrance Day Service - November 11
- Discussed & plans for service ongoing
5. Dilapidated Building civic address 1-7 Glam Road
Motion # 91/21 Crystal Bradbury/Danielle Bussey
Whereas the ongoing neglect of the building located on property located at 1-7 Glam Road has left it in a dilapidated state, Council is hereby giving written notice that due to the state of this building, Council hereby declares the building to be a public nuisance which also constitutes a danger to the general public and neighboring property owners. Based on this assessment, Council hereby order that the property be demolished and removed from the property within 30 days from date of notice. Council is making the order pursuant to the authority conferred by Section 404(1) f of the Municipalities Act, Chapter M-24, S.N.1999 that the property be demolished and removed from the property within thirty (30) days from Notice being given

NOTICE TO BE POSTED ON THE VACATED PROPERTY WHICH IS LISTED ON THE TAX ROLL IN THE NAME OF AN ESTATE.
Motion Carried All in favour

6. Re: Lewis Estates Private Road

Council rep will be in touch with the Developer to advise that this road has to be brought up to the Towns standards/requirements for road takeover by the Town if the Developer wishes the Town to assume ownership.

7. Preparation of 2022 Budget
Council will meet on Tuesday, November 9 at 2 p.m. to begin Budget preparation for Year 2022

8. Snows Avenue funding
Motion #_____ Kelly Kavanagh/Danielle Bussey
Be it resolved that the Town of Clarke's Beach cancel Water/sewer funding approval 17-G1-22-00068 for Snows Avenue water /Sewer funding which was approved under Canada/NL Infrastructure Program. Motion carried All in favour!

ADJOURNMENT

Motion 92/21 Danielle Bussey/Kelly Kavanagh
Resolved that the meeting now adjourn. Time 8:20 p.m
Motion carried All in favour

DATE MINUTES ADOPTED BY COUNCIL

MAYOR

TOWN CLERK