A regular meeting of Clarke's Beach Town Council was on Tuesday, October 6th 2026 in The Town of Clarkes Beach municipal building

In attendance mayor Danielle BUSSEY

Deputy mayor Stephen Dawe

councillors:

Jim Giles

Keegan Healey

Kelly Kavanaugh

Alice Russell

Joan Wilcox Town Clerk

ABSENT; Councillor Terri Lee Bishop

others present:

Olivia Bradbury, The Shoreline Newspaper

James and Lisa Hennebury ,Main Street

Judy Kennedy Hill Ave.

Mayor Bussey welcomed all to the meeting

Meeting opened at 4:30 p,m.

Adoption of the agenda for October 6th meeting

Motion # 216/26 Keegan Healey/Stephen Dawe

Be it resolved that the agenda for October 6, 2026 meeting of Council be hereby adopted. Motion Carried All in favour

Adoption of the Minutes of Regular Meeting, September 1, 2026

Adoption of the Minutes of Closed Meeting , September 1, 2026

The mayor asked if there was any errors or omissions to the minutes of the regular meeting on September the 1st 2026 and the closed meeting of September 1st 2026

Motion # 2n/27 Jim Giles/Kelly Kavanagh

Be it resolved that the minutes of the Regular meeting Sept 1, 2026 be adopted as circulated and that the minutes of the Closed Meeting of Sept 1, 2026 be adopted as circulated. .. all motions and decisions of Council hereby ratified . Motion Carried All in favour

Business arising out of the minutes reviewed as outlined on the agenda

FINANCIAL INFORMATION

Current account balance as of Sept 30, 2026: $ 704,942.32

ACCOUNTS FOR PAYMENT: $561,820.79

Motion #218/26 Kelly Kavanagh/Keegan Healey

Be it resolved that the Town of Clarke's Beach pay the bills totalling $51,820.79

Motion Carried All in favour

DEVELOPMENT APPLICATIONS

Mr, X – Single family residence- 71-70 Shaws Lane

Motion #219/26 Jim Giles/Kelly Kavanagh

Be it resolved that the Town of Clarke's Beach issue a building permit for a single family residence at civic address 71-70 Shaws Lane. Site has been assessed by our Town W/W \Maintenance person

Motion Carried All in favour

CORRESPONDENCE:

1. Letter from Ms. X re commercial garbage stored by a business owner in an area outside of the business operation. Council defer this subject to a closed session of Council since it is Privileged legal issue.

2. Letter from Mr. X re water/sewer project on Main Street. Mr. X owns property which is being serviced by own private artesian well – which has 3 other homes connected to the well He is hoping to avail of water from the new line being installed on Main Street. There was discussion on this issue with the Mayor stating that if there is a means of connecting the affected properties the Town Council would certainly be in agreement . Town will consult with the Town's Water/Sewer Operator and Cougar to ascertain if this is feasible.
Motion #220/26 Alice Russell/Keegan Healey
Be it resolved that the Town of Clarke's Beach consult with its water operator and contractor for the Main Street project to ascertain if it is possible to make connection for this residence And enabling the other three to connect as well. Motion Carried All in favour

3. Quote from Complete Electrical Services to install 3 exterior lights on garage and 29 pot lights on Town Building. Amount $4,450.20
   Council will seek other quotes for this work.
4. Letter from Ms. X re alleged dumping – Hill Avenue

   Councillor Giles noted that there appears to be old brush etc. in the area referenced in the letter. He also noted that a moose carcass has been left in this area . Mayor Bussey feels Council do some further site visits /investigation .

5. Email from Municipal Infrastructure, Government of NL re Capital Works 2027-2028.
   Motion #221/26 Kelly Kavanagh/Keegan Healey
   Be it resolved that the Town of Clarke's Beach make application under the MCW for funding to do water/sewer on Snows Avenue. Motion Carried All in favour

6. Email from Ms. X re persons driving dirt bikes on the park walking track.
   Council will have staff monitor area to ascertain if this practice is continuing
7. Info from Newfound Trails re Newfound Trails Network
8. Email from Mr. X re proposed business venture at 21-29 C.B. Highway
   Motion #222/26 Keegan Healey/Jim Giles
   Be it resolved that the Town or Clarke's Beach issue an approval in principle for the Commercial business venture as outlined in the email from Mr. X provided it complies with the regulations for the Town and all other governing bodies involved in the processing of the application. Also , re continued use of an apartment in the building for residential purposes.... Council will assess further to see if this complies with the current zoning for this property. Motion Carried All in favour
9. Change Order – Main Street water sewer project
   Motion #223/26 Stephen Dawe/Alice Russell
   Be it resolved that the Town of Clarke's Beach approve the Change Order as submitted for the Main Street Water Sewer Project #16880, Change order # 1. Motion Carried All in favour
10. Email from Cougar Engineering re homeowner concern – 168 Main Street
    Councillor Jim Giles spoke on this issue. Residents concern is about the hose running along the homeowner driveway and the use of bolts more than 160 of them used to anchor down the temporary water line. Homeowner concern is that when they take up the bolts it may cause cracks in the driveway. It was questioned as to why sandbags were not used. Mayor Bussey noted that while the temporary line is on the Town easement , she understands the concern of the homeowner. Council will go back and speak to Cougar re the plan to repair the driveway if damaged by these bolts
11. Email from Dept Transportation re crosswalk on C.B. Highway
    Motion #224/26 Keegan Healey/Stephen Dawe
    Be it resolved that the Town of Clarke's Beach get information on installing lighting in the area to illuminate the crosswalk on C.B. Highway in the interest of safety to pedestrians And vehicular traffic. Motion Carried All in favour

OTHER BUSINESS

1. Public Works Position – resumes – refer to Closed Meeting

2. Brush cutting on roadsides
   Motion #225/26 Keegan Healey/Kelly Kavanagh
   Be it resolved that the Town of Clarke's Beach authorize the Town public works staff to Trim trees and brush along the roadsides where needed. Motion Carried All in favour
3. Playground equipment quote needed for the Capital Investment plan
   Contact Coastal Specialties and ask for a revised quote which includes the setup of the equipment
4. Closing of the Town park washrooms for the season
5. Christmas decorations for the Town – new decorations needed
6. Delapidated property – Otterbury Road Bay de Grave Fire Department have visited the site; however, no written report provided as of yet
7. Mountain View Park issue re Garbage Collection – refer to Closed Meeting
8. Drainage – Lewis Estates . Mr, X has concern about the water which runs down his driveway from Lewis Estates and the need for drains. Council will assess and did note that in the initial plan for this street adequate drainage was a requirement.
9. Statement of claim re invoice from United Church of Clarkes Beach. Refer to Closed meeting
10. Town of Clarke's Beach Emergency plan update
11. Chislett Avenue/Dawes Road – civic numbering. Contact Municipal Assessment agency and ask if the numbering can be reviewed .
12. Joint Council minutes
13. 2027 Tax Recovery Plan & Receivables summary
    Motion #226/26 Alice Russell/Kelly Kavanagh
    Be it resolved that the Town of Clarke's Beach adopt the 2027 Tax Recovery Plan and Receivable Summary. Motion Carried All in favour
14. Low water pressure – civic address 66-68 Glam Road . Homeowner receiving little or no pressure on times . Council will have Water Operator assess.
15. Request from a resident for Caution Children in area. Dawes Road/Chislett Avenue are a Deputy Mayor Dawe will show workers where sign should be placed
16. Request from a resident for Dolly Parton Imagination Library Program to be set up in Clarke's Beach. Councillor Healey will be in touch with the resident and get full details
    Motion #227/26 Keegan Healey/Jim Giles
    Be it resolve that the Town of Clarke's Beach fully support the proposal to have Dolly Parton Imagination Library Program established in the Town. Motion Carried All in favour
17. Town of Clarke's Beach Accessibility Plan – needs updating

ADJOURNMENT/26
MOTION #228/26 Kelly Kavanagh/Stephen Dawe
Being no further business, meeting do now adjourn. Time : $5:30 p.m
Motion Carried All in favour

Nov. 3/2026
DATE MINUTES ADOPTED BY COUNCIL

Mayor _____ Town Clerk _____

Rec 3/26 mtg of Council