

A regular meeting of Clarke's Beach Town Council was held on December 6, 2021 in the C.R. Dawe Memorial Chambers, Clarke's Beach Municipal Building.

Present:

Mayor Betty Moore
Deputy Mayor Danielle Bussey
Councillor June Batten
Councillor Crystal Bradbury
Councillor David Penney
Councillor Alice Russell
Town Clerk Joan Wilcox

Absent: Councillor Kelly Kavanagh

OATH OF OFFICE - Three (3) new Councillors
Swearing in Ceremony took place on November 29, 2021 in the
Clarke's Beach Municipal Building.

Town Clerk/Returning Officer conducted the swearing in ceremony with
the three new elected officials: June Batten, David Penney & Alice Russell
reading aloud the Oath of Office & signing .

Campaign disclosure contributions forms completed by all newly elected
officials & 2021 Disclosure forms completed for the Town of Clarke's Beach

Welcome by Mayor Moore

Special shout out to our new Councillors June Batten, David Penney & Alice
Russell.

MINUTES FOR ADOPTION - Regular meeting of Council November 3,
2021

Mayor Moore asked if there was any errors or omissions to the minutes of
November 3, 2021 as circulated.



Motion #94/21 Danielle Bussey/June Batten
Resolved that the Town of Clarke's Beach adopt the minutes of November 3, 2021 as circulated. Motion Carried

BUSINESS ARISING OUT OF THE MINUTES:

1. Application has been made under Municipal Infrastructure Program for w/s funding - Main Street
2. Sanding/snowclearing agreement signed by Blue Rock & the Town of Clarke's Beach
3. Demolition Notice placed on dilapidated structure located at 1-7 Glam Road

Councillor Alice Russell declared Conflict of Interest in this issue since there is a family connection to the property.
Councillor Russell vacated the chambers.

Town quotes received for the demolition:

Shaw Ventures Co. Ltd	\$8625.00
Sandbox Const Ltd	9315.00

Motion #95/21 Crystal Bradbury/David Penney
Resolved that the Town of Clarke's Beach award the work to Shaw Ventures, the lowest quote received, in the amount of \$8625.00 to demolish the structure at 1-7 Glam Road as per the Order issued by Council. Motion Carried

For the Motion:

Mayor Betty Moore
Deputy Mayor Danielle Bussey
Councillor June Batten
Councillor Crystal Bradbury
Councillor David Penney



FINANCIAL INFORMATION:

Draft 2022 Budget - Town of Clarke' Beach

Council went over the drafted budget in regard to estimated revenue/expenditure. The requirement to maintain OSR, on a per capita basis (as per 2016 census) in their municipal budgets (over own source revenue levels in their 2015 municipal budgets) was discussed by Council. Town Clerk was asked to leave the chambers when staff wages were discussed. After conclusion of the discussion & review, Clerk was asked to rejoin the meeting.

ADOPTION OF 2022 MUNICIPAL BUDGET

Motion # 96/21 David Penney/June Batten

Whereas the Town of Clarke's Beach has prepared & reviewed the draft budget for 2022

And whereas the Town is required by Government of Newfoundland to main own source revenue on a per capita basis (as per 2016 census)

And whereas the property value in Clarke's Beach saw a decline in 2022

Be it resolved that the Town of Clarke's Beach increase its mil rate from 5 to 5.4 and the minimum property tax be increased from \$475. To \$485.00 for both residential & commercial properties.

Be it resolved that water/sewer rates, business tax, grants in lieu and tax agreements & all other fees remain same as was levied in Year 2021

Also be it resolved that all expenditures increased as drafted in the 2022 budget be adopted

Be it further resolved that the Town of Clarke's Beach adopt the 2022 Municipal Budget revenue/expenditure totalling \$1,158,880.33
WITH ALL EXPENDITURE/REVENUE AS OUTLINED IN THE BUDGET. Motion Carried All in favour

FINANCIAL :

Current account balance provided

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ACCOUNTS FOR PAYMENT: \$77,359.06

Motion # 97/21 Crystal Bradbury/Danielle Bussey

Resolved that the Town of Clarke's Beach pay the bills
totalling \$77,359.06 Motion Carried

DEVELOPMENT REQUESTS:

1. Mr. X, 11 Bartlett's Road - personal usage garage size 24' by 30'
Site has been assessed by Ron Laracy, W/W/Maintenance
Motion # 98/21 Crystal Bradbury/Danielle Bussey
Resolved that the Town of Clarke's Beach approve a building
permit for 11 Bartletts Road for construction of a personal
usage garage as per application submitted. Motion Carried
All in favour

CORRESPONDENCE:

From	Regarding
Shari Porter, Mayor/Cupids	CBN Trailway Mayor Porter is inquiring as to what type of contribution Town of Clarke's Beach has made towards the upkeep/improvement of the CN railbed Council will advise the following: 1. Grading the track from trussell(Bridge) to Trusell(Bridge) - North/South 2. Putting up signage 3. Re-planking both bridges
Jess Puddister - Cons. Corp	Regarding meeting to go over the Asset Management documents with Council. ☛ Set up meeting in the New Year



Jonathan Piatt	Proposed business at 6-12 C.B. Highway ☛ Arrange a meeting with Mr. Piatt in the new year to discuss this proposal
Ryan Gates	Would like to discuss the Recreation Programs for North River/Clarke's Beach ☛ Arrange a meeting in the New Year
Gerald Harris	Animal Control Officer wages ☛ Clerk will contact Town of Spaniards Bay to ascertain what amount that Town was considering
Service NL	cc letter forwarded Mr. X re water/septic system to service proposed dwelling at Old Cart Road Motion # <u>99/21</u> Danielle Bussey/David Penney Resolved that the Town of Clarke's Beach issue a building permit for a single family residence on property owned by Mr. X at Old Cart Road. Water/septic to be installed as per the requirements /approval of Service NL. Motion Carried
Municipal Affairs	Congratulations to newly elected councillors
Eastern Waste Management	Fees 2022-2023 ☛ Some discussion on the garbage contract when it comes up for renewal. Also, there was discussion on the number and timing of the Bulk Clean up
Emergency Responders	Proposal for centralized ambulances



Ms. X	Suggestion Town hold a GRINCH breakfast with Santa ☛ Council has decided that given the amount of activities already being planned & the need to maintain Covid Protocol, a Grinch Kids Breakfast would not take place this year; however, if the Grinch is available he can most certainly make an appearance at the Tree lighting (1) Christmas tree lighting - with hot chocolate & visit from Santa (2) Santa Claus Parade with loot bags
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OTHER BUSINESS:

1. Appointment of liason on the Joint Animal Control Committee
 - ☛ Councillor June Batten appointed as liason on the committee
2. Update the Town of Clarke's Beach Emergency Plan
 - ☛ Defer to New Year
 - ☛ Councillor Bussey spoke on the need to have a generator hardwired to the Town Municipal Building as was previously agreed upon by Council. The Municipal Building will be used as a warming station in event of emergency situation. It was agreed to have Ron Laracy obtain information & quotes on having a generator installed.
3. Christmas Council & Staff party
 - ☛ December 17th, Skipper Bens in Cupids at 7 p.m.
4. Santa Claus Parade - December 18th at 10 a.m.
 - ☛ Councillors Batten & Russell volunteered to fill the loot bags
5. Tree Lighting - December 15th at Town park
6. Rental of the Municipal Building - commencing 2022

Council is considering re-opening the building for rentals in 2022
Policies will need to be put in place re Vax Passing/covid protocol as pertaining to cleaning etc.
7. Christmas Seniors Luncheon - deferred to the New Year



8. Request from Splash Centre - Harbour Grace for a donation
Motion # 109/21 Crystal Bradbury/David Penney
Resolved that the Town of Clarke's Beach donate \$50.00 to the
Splash Centre, Harbour Grace. Motion Carried All in favour
9. LEWIS ESTATES ROAD
Re: Takeover of Lewis Estates as a public Road
The Developer has done the required work to bring this road up to the
standards required by the Town of Clarke's Beach. The site has been
assessed and it appears the only thing left to do is the shouldering
Concord Paving will be doing this work.
Motion # 101/21 Crystal Bradbury/Alice Russell
Resolved that the Town of Clarke's Beach assume ownership of
Lewis Estates Road as a Town owned public road.
Motion Carried All in favour

ADJOURNMENT

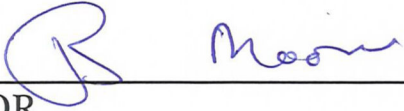
Being no further business, motion to adjourn

Motion # 102/22 June Batten/Alice Russell

Resolved that the meeting do now adjourn.

Time: 9:05 p.m.

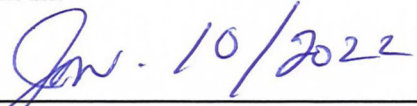
Motion Carried All in favour



MAYOR



TOWN CLERK



DATE MINUTES ADOPTED BY COUNCIL

